

**POSITION TITLE: Mental Health and Wellbeing Leader (MHiPS)**

**FTE: 0.4**

**TENURE: Ongoing**

**RESPONSIBLE TO: Principal**

**ACCOUNTABILITY: Diocese of Sale Catholic Education Ltd. (DOSCEL)**

The role of the Mental Health and Well-being Leader (MHiPS) is to enhance the entire school's capability in addressing mental health and well-being through identification, promotion, and prevention initiatives.

**Specific responsibilities include**

**Leadership**

As a member of the leadership team:

* Actively engage in scheduled leadership meetings.
* Develop, implement and review the Annual Implementation Plan (AIP) and professional learning plan.
* Lead whole school approaches to the planning, implementation, assessment and review of curriculum and student learning (Mental Health and Wellbeing).
* Contribute to an organisational culture that focuses energies and talents on high quality outcomes for students.
* Meet with Principal to provide updates of the implementation of evidence based strategies (when needed)

**Professional Learning and Support**

* Build staff capacity - Provide support to staff to better identify and support students with mental health needs
* Lead whole school PLT’s/Parent Workshops
* Establish clear pathways for referral for students requiring assessment and intervention
* Monitor and evaluate student progress
* Advocate for and value student voices
* Research and implement evidence based strategies
* Facilitate small social groups on topics such as making and maintaining friendships, regulating behaviours, managing school anxiety, and addressing school refusal
* Collaborate and coordinate mental health support
* Complete a Mental Health in Primary School Training Program (asynchronous online learning & synchronous webinars) provided by Melbourne Graduate School of Education - Melbourne University.

➢ InductionSession

➢ Module 1: Mental Health Literacy

➢ Module 2: Building Capacity

➢ Module 3: Supporting Need

➢ Communities of Practice

* Keep a record of accountability